

Resilient NJ

Regional Planning
for a Stronger New Jersey

Application Checklist:

- Proposal Narrative
 - Describe region
 - Detail damage from storms or future risk
 - Identify LMI and socially vulnerable populations within region
- Letters of Commitment
 - From Prime Grantee
 - From each local government entity
 - From a community based organization
- Affidavit of Duplication of Benefits from each Regional Team member
- Budget
 - List all staff that will be assigned
 - Detail all final budget calculations including rates and in-kind contributions
 - Negotiated cost agreement



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Overview

As part of the National Disaster Resilience Competition the United States Department of Housing and Urban Development (HUD) awarded New Jersey with a grant to advance regional planning initiatives in the nine counties designated Most Impacted and Distressed from Hurricane Sandy by HUD. Through the Resilient NJ program, the New Jersey Department of Environmental Protection (DEP) will fund Regional Teams, Consultant Teams, and Non-Governmental Organizations to participate in a comprehensive planning process. The process will result in the development of Regional Resilience and Adaptation Action Plans (Action Plans) and in Regional Teams implementing selected actions from these plans. This application outlines the general structure of the program and the specific rules and requirements for the Regional Team grants.

Resilient NJ will bring together collaborative teams of municipalities and local stakeholders (Regional Teams) with dynamic multi-disciplinary teams of planners, engineers, ecologists, designers, and other experts (Consultant Teams) to address flood-related hazards at a regional scale in both riverine and coastal communities. DEP will pair the Regional Teams with Consultant Teams to assist in the planning and implementation of the Action Plans. Up to 5 Regional Teams will be funded under this grant program. Grants will be between \$100,000 and \$200,000; the award amount to be based on the proposed budget submitted with the application.

Program Objectives

The Program seeks to fund collaborative regional planning projects that will:

- Identify and address gaps in flood resiliency planning within selected regions;
- Reach underserved populations; ensure representation and participation from socially vulnerable populations, and address their needs and risks;
- Develop innovative and implementable solutions that increase flood resilience in both the short- and long-term;
- Implement or advance prioritized actions that will reduce the risk of flood-related hazards to the region;
- Enhance the value and integrity of the ecological, recreational, and economic resources in the regions;
- Ensure collaboration among a wide variety of stakeholders.



Program Structure

DEP will provide funds to regional teams, consultant teams, and non-governmental entities with technical expertise to participate in regional resilience adaptation planning and actions.

Regional Teams

The project area will be determined by the boundaries of the participating municipal governments in the Regional Team. Regional Teams will include at least 3 contiguous municipalities, and at least 1 community-based organization. Regional Teams may include other local stakeholders eligible for the program. The Regional Teams will be responsible for actively working with the Consultant Teams in a collaborative process to identify regional assets, engage the local communities, set resilience priorities, select a community-supported comprehensive resilience and adaptation strategy, and work with the consultants to execute selected actions from that strategy. Each Regional Team must have lead community or Prime, which must be eligible to receive and distribute grants from the state.

Consultant Teams

Teams of planners, engineers, designers, scientists, and other experts will work collaboratively with the Regional Teams to develop the Actions Plans, and implement the selected actions. Consultant Teams will be retained directly by DEP and should not be included in this application. An RFP for the Consultant Teams will be posted in the coming months. Individuals who would like to stay informed about future opportunities can sign up for the program listserv on the Resilient NJ website.

NJ DEP, Office of Coastal Land Use Planning (OCLUP)

As the grantor, OCLUP will oversee the planning and implementation process to ensure grant requirements and program objectives are being met. OCLUP will provide some assistance in providing data, models, cost-benefit assessment methodology, and other technical support as needed.

Programmatic Assistance

In late summer 2018, DEP will post a grant opportunity for non-government organizations to provide programmatic assistance to OCLUP, as needed, for the duration of Phase I and Phase II. This assistance may include help with communications and outreach, scientific or technical reviews, or other relevant analysis that meets the program objectives. The details of this opportunity will be posted in the NJ Register. Individuals who would like to stay informed about this grant opportunity can sign up for the program listserv on the Resilient NJ website.

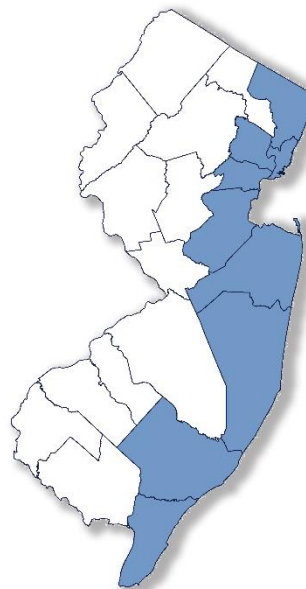


Who May Apply?

Applicants must represent multi-municipal regions within Bergen, Hudson, Essex, Union, Middlesex, Monmouth, Ocean, Atlantic, and Cape May Counties.

Teams must include at least 4 members:

- At least 3 contiguous municipalities
- At least 1 community-based organization (CBO)¹ that represents underrepresented or socially vulnerable population(s).
- One entity listed as the Prime, who is eligible to receive and distribute grants from the state.



Regional Team applicants are encouraged to include partners beyond these minimum requirements. Additional partners may include other municipalities and other community-based organizations, counties, regional planning commissions, utility authorities, or other similar entities. Any of these entities may be the Prime.

What is the Prime?

For the purposes of this award, a single entity representing the region should be identified as the Prime. The Prime may be a municipality, a county, a CBO, or regional municipal organization, such as a regional planning commission, utility authority, or other similar entity. The Prime is considered the grant applicant and is responsible for meeting the requirements of the grant agreement. Grant funding may be used to pay expenses of the Prime related to the administration of the grant agreement.

If selected, the entity identified as the Prime will be responsible for receiving grant funds from DEP and distributing the funds to the other regional partners.

In addition to participating in Program meetings and activities, the Prime will be responsible for:

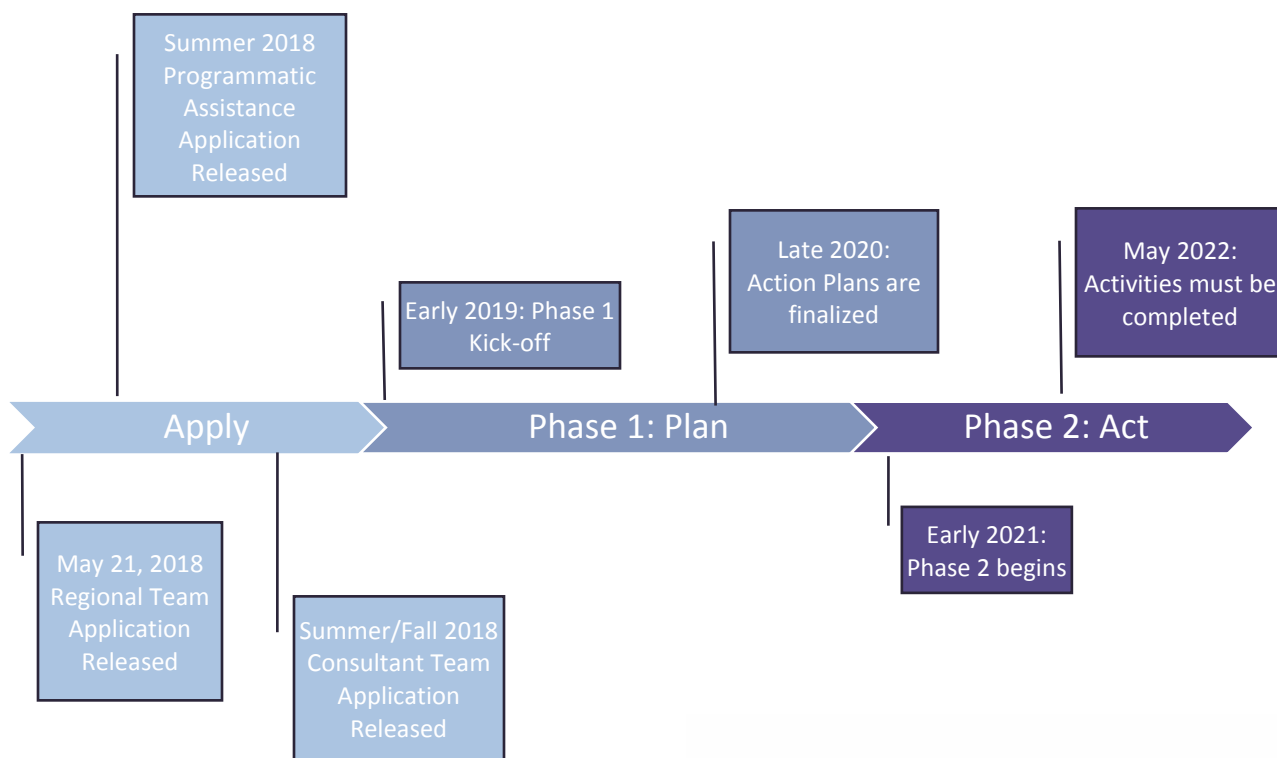
- Coordinating regional team members, ensuring participation at meetings and events;
- Grant management through SIROMS online grant management software;
- Distributing reimbursement funds to regional participants;
- Submitting monthly progress reports for the region;
- Maintaining the appropriate records for the Program;
- Collecting and submitting documentation for reimbursement on at least a quarterly basis.

¹ For the purposes of the Program, a CBO is considered a 501(c)3 organization that serves the community.



Project Timeline

The Regional Team grant applications must be received by July 20th, 2018. In the coming months DEP will release an RFP to prequalify Consultant Teams to work with the Regional Teams. Once these submissions have been received and approved, there will be an opportunity for the Consultant Teams to submit proposals to work with each/any Regional Team. It is expected that this selection will occur early in 2019 to kick-off Phase 1. The program will have two phases, the planning phase and the implementation phase. The activities of each phase are described on pages 7-8 of this application. The general timeline for the program is described below.



What's Involved?

Phase 1

The primary purpose of these funds is to reimburse the members of the Regional Teams for active participation in regional resilience and adaptation planning. Though the Consultant Teams will be responsible for the deliverables from the program, the Regional Team members will be expected to attend project meetings with the Consultant Teams throughout Phases 1 and 2. Participants should anticipate a minimum of two hours a month for meetings for the duration of the program, though this will vary based on the specific approach used by the project team.

Community Outreach

Regional Teams will help the Consultant Teams identify local stakeholders and appropriate outreach methods for community engagement. Applications must include the participation of at least one (1) local community-based organization with demonstrated capability to engage members of the public from neighborhoods or communities within the project area, particularly those that are socially vulnerable or underrepresented. It is recommended that applicants partner with multiple CBOs, as needed, to effectively accomplish this task. Feedback and engagement with the communities will be expected at every stage of the project including, but not limited to, identifying community assets.

Asset Identification and Risk Assessment

Regional Teams will work with the Consultant Teams and OCLUP to map community assets, identify socially vulnerable populations, as well as existing planning and policy gaps. Assets are places or facilities where economic, environmental, and social functions of the community occur, or are critical infrastructure required to support those functions. Assets are also features that the community values. They include facilities, institutions, or networks that are essential to day-to-day life, rapid disaster recovery, and long-term resilience of the community and range from commercial areas, neighborhoods, schools, and healthcare facilities, to infrastructure, natural habitats, and cultural resources. It is expected this task will involve significant public input.

Resiliency Scenarios

The flood risks faced by most New Jersey communities are multi-faceted and cannot be addressed through a single action. For this reason, Resilient NJ seeks to help communities develop a diverse set of projects to reduce the risk of future flood-related hazards. In coordination with the Regional Teams, the Consultant Teams will propose multiple “scenarios”, each of which will include a strategic suite of projects and mitigation actions that meet local priorities and address the specific risks and unique vulnerabilities of the region. For example, one scenario could be to protect all assets to projected flooding for 2100, plus freeboard. Another scenario might limit the types of projects to only structural solutions or only non-structural solutions. DEP will not prescribe the details of any scenario, but will give guidance on what storms or measure of sea level rise to plan for.



Creating the Plan

The scenarios will be analyzed for the collective impact they will have on the region. As part of the presentation of the scenarios, the Consultant Teams will provide a detailed cost-benefit analysis on the suite of strategies to illustrate their collective risk reduction potential, potential hurdles and challenges, estimated costs, and environmental and socioeconomic impacts. The proposed scenarios will be reviewed and prioritized by the Regional Teams, with input from community and stakeholder engagement. After a suite of actions is finalized by the Regional Teams, the Consultant Teams will prepare the Action Plans for review by the Regional Teams and DEP. It is recommended, but it will not be required, that the Action Plans be adopted by the local governments.

Phase 2

Implementation of Projects and Actions

As part of the budget for the Consultant Teams there will be funds set aside for implementing activities included and prioritized through the Action Plan. The allocation of the Phase 2 money will be determined by the Regional Teams and the Consultant Teams, in coordination with DEP. Some teams may select to invest in advancing a single regional initiative. Others may implement several small activities to increase potential collective impact. However, project selection must be based, at least in part, on the Cost Benefit Analysis and Action Plan prioritization.

It is the responsibility of the Consultant Teams to execute the activities in Phase 2. The Regional Teams are responsible for continued attendance at meetings, providing guidance and oversight to ensure the projects have local support, and facilitating community engagement opportunities. The selected activities must comply with HUD rules and regulations, which require that these funds be used for “planning only” activities as described on page 9. It is estimated that Phase II will begin in late 2020 and all projects must be finished by May 2022.



What Can the Funds be Used for?

What types of expenses qualify under the grants?

The grants awarded to successful applicants will reimburse staff time and expenses (fringe, travel, indirect, supplies), up to the awarded amount, for participation in both phases of the Resilient NJ program. Please note, any town that wishes to reimburse a consultant for their time must procure that firm or individual under a process specific to their participation in Resilient NJ and compliant with HUD procurement regulations. If they participate, but are not separately procured, they can be considered in-kind services in the project budget.

What types of actions are can be implemented in Phase II?

Phase II will fund projects identified and prioritized in Phase I. These projects must advance the overall adaptation priorities and goals outlined in the Action Plan and should advance resiliency for the region. Additionally, the projects in Phase II must comply with HUD requirements for “Planning-Only Activities”, which include data gathering, studies, analysis, and preparation of plans. Unfortunately, given the restrictions from HUD, the funds cannot be used for creating engineering or architectural drawings in support of construction. However, these funds can be used to advance analysis for long-range planning and solutions.

Examples of eligible activities include, but are not limited to:

- Infrastructure Assessment and Planning (Critical, Transportation, Civic)
- Municipal Master Plan Improvements
- Ordinance Updates
- Evacuation and Emergency Communications Planning
- Emergency Operations Planning
- Micro-grid Planning
- Historic Preservation Study
- Capital Improvement Planning
- Regional Green Infrastructure Planning
- Living Shoreline Concept Design/Analysis
- Regional Shoreline Protection Planning
- Bank Stabilization Concept Design
- CRS Program and Application/Credit Development
- Communication and Outreach Planning
- Culvert Improvement Planning
- Regional Stormwater Management Planning
- Infrastructure/Utility Relocation Planning
- Energy Redundancy Planning
- Planning for Critical Facilities or Asset Relocation or Hardening



Application Requirements

To be considered for funding, applicants must include all the following:

- **Proposal Narrative**
 - Each application must include a narrative describing the region, noting its past experience with, and current risk to, floods and flood-related hazards, and address the project objectives, as well as the scoring criteria listed on page 10. This narrative must include the identification of socially or underrepresented populations within the region.
- **Duplication of Benefits Affidavit**
 - Signed Duplication of Benefits form signed by an authorized representative of each participating entity that may receive funds from the Program.
- **Letters of Commitment** (*Please use Appendix D: Letters of Commitment*)
 - From the Prime for the region. The Prime may be a municipality, a county, or regional municipal organization, such as a regional planning commission, utility authority, CBO, or other similar entity;
 - From each Regional Team member indicating agreement with the identification of the Prime;
 - From at least 1 community-based organization active within the participating municipalities. This letter should acknowledge the organization's role to, at a minimum, assist with community outreach.
- **Budget Proposal** (*Please use Appendix C: Budget Template*)
 - List name and title for every individual from each municipality, county, CBO, or other partner, who will actively participate in the project; their hourly rate including fringe benefits and indirect costs, and the number of hours anticipated for the project.
 - Consultant fees are not reimbursable under this Program unless secured through a procurement process specifically for this program and compliant with HUD regulations. If towns choose to include outside consultants without using a new procurement process, they can be included within the budget as in-kind services.
 - There is no in-kind match required; prioritization will be given during scoring for those applicants that include in-kind services in the budget. Any staff, volunteer, or consultant time that will be provided as in-kind services should also be included in the project budget.
 - It is expected that the Prime will incur costs for managing the Regional Team and the grant documentation. This effort should be reflected in the proposed budget.
 - Indirect, fringe benefits, or administrative costs should be estimated using an approved negotiated cost agreement. Entities that do not have such an agreement can elect to charge a de minimis rate at 10% of modified total direct costs. If available, please attach a copy of the agreement to the application submission.
 - The total proposed costs will not be used to score the applications, but will be used to determine the final amount of the award.



How to Put Together a Winning Application

Resilient NJ is seeking applications that demonstrate a commitment to the project objectives and an interest in developing innovative regional solutions to riverine and/or coastal flooding. Applications will be scored and ranked based on the criteria below. The maximum score is 100 points.

Demonstration of need (40 points)

- Describe why your region has a particular need for outside resources in order to build resilience for your communities. You may include a description of past disasters and/or demonstration of threat from future disasters.
- Provide a detailed description of socially vulnerable populations located within the project area and impact of past events on these populations. See **Appendix A: Identification of Socially Vulnerable Populations**
- Highlight areas within the proposed project area that qualify as Low Moderate Income by using the attached list of LMI populations in Appendix A.

Demonstration of capacity (40 points)

- Collaborating on a regional scale can be difficult. Please describe each regional participant's history of working with other municipalities on a project;
- Describe the Prime's experience participating in, and completing, planning projects, particularly those funded by grants from the state or federal government;
- Describe past and current support of and work with socially vulnerable communities within the proposed project area;
- Engagement with local community members will be an important part of this planning process. Please describe measures that your region would take to get local participation.
- Describe the provision of in-kind services as demonstrated in the project budget.

Regional Description (20 points)

- Describe other attributes that make planning in your region unique. These attributes could be physical, environmental, socioeconomic, legal, or anything else that you feel makes planning in your region different than in other parts of New Jersey.

NOTE: DEP may supplement its review of submitted information by using tools and information on social vulnerability, current and projected flood hazards, and existing vulnerability assessments.



Application Submission

Both electronic and hard copies of the application are required. **One electronic copy** of the application must be submitted to DEP at ResilientNJ@dep.nj.gov by **12:00 P.M. EST on July 20, 2018** to be eligible for funding. Additionally, three hard copies of the application and all the required documentation **postmarked on or before 12:00 P.M. EST on July 20, 2018** must be sent to:

Attn: Carmen Valentin
New Jersey Department of Environmental Protection
Office of Coastal and Land Use Planning
P.O. Box 420 Mail Code 401-07B
Trenton, NJ 08625-0420

A notice of receipt for both the hardcopies and electronic copies will be provided to the applicant by email. An applicant that submits an incomplete application shall be deemed ineligible.

Problems with electronic submission of the application should be directed to Carmen Valentin at ResilientNJ@dep.nj.gov, who can also be contacted at (609) 984-0058 from Monday through Friday, 9:00 am to 4:00 pm. All other inquiries regarding the application process must be submitted in writing to the email address above.



Requirements for Final Approval and Funding

Prior to award each entity must certify this program does not duplicate any previously awarded funds for similar activities. A duplication of benefits would be considered previous participation in a large multi-municipal planning effort focused on addressing climate change and future flooding through planning. Participation in county hazard mitigation plans, local community vulnerability assessments, or most other activities related to the Post-Sandy Planning Assistance Grant Program are not considered duplication of benefits given Resilient NJ's focus, objectives, and approach.

Additionally, successful applicants will have to comply with CDBG requirements, each entity should review the CDBG-DR provisions for sub-recipient agreement on the Resilient NJ website to ensure an understanding of the stated rules and regulations.

Prior to final approval and the award of funding, all participating municipalities will need to provide:

- a. Adopted resolutions authorizing them to enter into the grant agreement. A sample template is available on the Program website.
- b. Copy of most recent Grant Recipient Audit Report submitted to the NJ DCA, Division of Local Government Services.
- c. The federal negotiated cost rate sheet or other documentation for the submitted rates.
- d. A written and adopted Citizen Participation Plan that describes the process for citizens to participate in CDBG-DR Sandy recovery programs. The applicant may adopt the state's in full or write their own: http://www.renewjerseystronger.org/wp-content/uploads/2014/11/CITIZEN_PARTICIPATION_PLAN_3-13-13.pdf.
- e. An executed memorandum of agreement, shared services agreement, or other such legal document that recognizes the authority of the Prime to share awarded funds.



Frequently Asked Questions

Our town has already done so many plans after Sandy, why should we do another one?

Resilient NJ builds on other planning initiatives you may have participated in, but is different because:

- The Program focuses on self-determined regions, which makes it easier to address issues that extend along shared coastlines, watersheds, infrastructure systems, and economies. It allows regions to identify shared resources, consider shared services, and develop solutions that are an appropriate scale to address the risk posed by flooding.
- Resilient NJ has newly developed modeling that illustrates potential future flooding due to climate change in riverine communities for planning purposes.
- The program uses a unique approach to a regional asset-based risk assessment that informs strategic resiliency planning. The approach goes beyond assessments typically performed in Getting to Resilience plans, Hazard Mitigation Plans, Strategic Recovery and Resiliency Plans, Rebuild by Design, or other flood vulnerability assessments.
- The program has a core focus on engaging and incorporating the needs of socially vulnerable populations into the developed resilience strategies.
- Unlike other programs, this program has dedicated funds to implement actions developed through the planning phase.

We participated in something that sounds similar, how do we determine if we are eligible?

As a HUD funded initiative, Resilient NJ cannot reimburse participants who have participated in similar regional resiliency initiatives. To determine if this grant may be considered a duplication of benefits, please review the HUD guidance published on page 71060 of the Federal Register Volume 76, No. 221 from November 16th, 2011. As part of the application, all members of the Regional Team will need to submit the Duplication of Benefits affidavit from Appendix B signed by an authorized representative. A Microsoft Word version is available on the Resilient NJ website.

Does our region get an advantage if we know what projects we want to do?

Projects for the implementation phase of the program will be identified as part of the Phase 1 Planning process; planning and implementation priorities are driven by the Regional Teams. If Regional Teams have projects that they have already identified as priorities for future resilience, those will be considered in the planning phase. However, previously identified projects will not be considered as part of the application process.



How do the Consultant Teams we will work with get chosen?

There will be an Request for Proposals posted by the NJ Department of Treasury to prequalify teams of consultants for the Resilient NJ program. After being evaluated, the qualified Consultant Teams will be given an opportunity to bid on the Regional Projects. This process will be overseen by DEP in conjunction with the Department of the Treasury. Regional Teams are not responsible for the selection of the Consultant Teams.

Can I include proposal costs (e.g. grant writer fees) in the project budget?

In no event will DEP be responsible for any proposal preparation costs.

Our town uses a consultant for engineering, planning and/or other technical services. Are these individuals eligible for reimbursement for participation in the program?

Per HUD rules, consultants are not able to use existing contracts for reimbursement under this program. Any town that wishes to reimburse a consultant for their time must procure that firm or individual under a process specific to their participation in Resilient NJ and compliant with HUD procurement regulations. However, towns have the option to include consultants as in-kind match in the budget sheet. In-kind match is not required, but will be taken into consideration in the scoring of the applications.



Where do I go if I have more questions?

Please check out the Resilient NJ website www.nj.gov/dep/oclup/resilientnj/ for more information about the program. There will be three Question and Answer sessions, the dates and locations are below. Outside of these sessions, all questions must be received in writing so they can be responded to and posted on the program website. Unfortunately, staff at DEP is not able to answer any questions about the grant application process over the phone; please direct questions to resilientnj@dep.nj.gov. All questions must be received in writing by 12:00 pm on June 29th, 2018 so they can be responded to and posted on the program website.

May 29th, 2018

11:00 AM – 1:00 PM

May's Landing Public Library
50 Farragut Ave.
Mays Landing, NJ 08330

June 6th, 2018

1:00 PM – 3:00 PM

Howell Library
318 Old Tavern Road
Howell, NJ 08330

June 12th, 2018

1:30 PM – 3:30 PM

Montclair Public Library
Main Branch
50 South Fullerton Avenue
Montclair, NJ 07042



Appendix A: Identification of Socially Vulnerable Populations

Purpose and Definition

Flood events disrupt people's lives. Severe flooding requires families, businesses, and individuals to expend personal resources and effort to minimize damage, endure the storm safely, clean-up after the event, and try to return to a level of "normalcy" or increased resilience to future events. This process is different and difficult for most people, but is particularly difficult for socially vulnerable populations.

A core objective in resiliency planning is to reduce the burden on local resources, residents, and businesses during and after an event. To achieve this objective, it is important to understand the scope of needs, limitations, and resources of the populations at-risk for flood hazards. Resilient NJ seeks to ensure that the needs of all at-risk populations are fully captured and addressed in the planning process. This initiative also recognizes the importance of identifying and engaging people who, due to social, cultural, economic, and physical factors, are more vulnerable to the impacts of floods. Such characteristics help to explain why hazards impact some groups differently, even when exposure to the event is the same.

As part of the Resilient NJ application process, regional teams must identify populations within the region that would be considered "socially vulnerable." This should be included in the proposal narrative and be as descriptive and detailed as possible to include characteristics of the identified population, general location, and why they are considered "socially vulnerable" by the applicant.

Socially vulnerable populations are defined here as individuals and groups of people who are challenged in their capacity to anticipate, cope with, resist, and recover from the impact of a natural hazard based on physical or socioeconomic factors. Given the challenges of identifying these populations for community planning purposes, Resilient NJ does not seek to be prescriptive in how groups are identified or characterized, but provide guidance on the range of characteristics that may contribute to the heightened vulnerability of an individual or social group.

These populations may include individuals and families including, but not limited to, the following, and at times overlapping, characteristics:

- Age (elderly and very young)
- Environmental Justice communities
- Low income
- Limited English Proficiency
- Limited access to transportation
- Inadequate housing/shelter
- Low educational attainment
- Racial or ethnic minorities
- Households with single parent or classified as "head of household"
- Physically and mentally challenged
- Do not own home
- Unemployed
- Employed in service sector or other sector subject to long-term disruption after a disaster
- Individuals who are dependent on access to local social services for survival
- Institutionalized populations (jails, prisons, hospice, nursing homes, assisted living, mental health facilities)

Useful Data and Tools

The list above combines characteristics outlined in a report from the United States Army Corps of Engineers “Identification and Engagement of Socially Vulnerable Populations in the USACE Decision Making Process”, and research conducted by The Heinz Center. The Heinz Center report “Human Links to Coastal Disaster” details a number of factors that may contribute to vulnerability. Both resources provide greater detail on how to identify socially vulnerable populations, in general.

For New Jersey, the best organizations to help identify these populations include: local and county emergency management officials, social service departments at the county and state, and local community-based organizations, such as those listed below. There are a few resources online that may also help generally identify the location of populations with greater vulnerability.

- The Centers for Disease Control and Prevention uses national data to create their Social Vulnerability Index (SVI): <https://svi.cdc.gov/>
- NJ Floodmapper uses national data to generate a Socioeconomic Vulnerability Layer: <http://www.njfloodmapper.org/slr/>.
- A New Jersey specific analysis was conducted at the state level by census tract, which can be found on the NJ Adapt Website or at this direct url: <http://njadapt.rutgers.edu/docman-lister/conference-materials/132-populations-vulnerable-to-climate-change-report/file> .
- Attached is a map of block groups where at least 51 percent of the households qualify as Low or Moderate Income (LMI) and a list of the towns that contain those block groups.

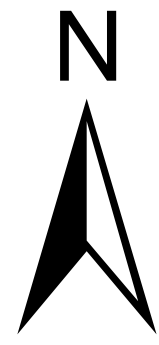
Community-Based Organizations

It is understood that municipalities, counties, and other governmental entities are limited in resources and capabilities to identify and engage every potential individual, family, business, or community that displays the characteristics outlined above. Resilient NJ seeks to create new and/or leverage existing public-private partnerships by awarding funds for 501(c)3 organizations to participate in this program and help incorporate considerations of these populations into the planning process.

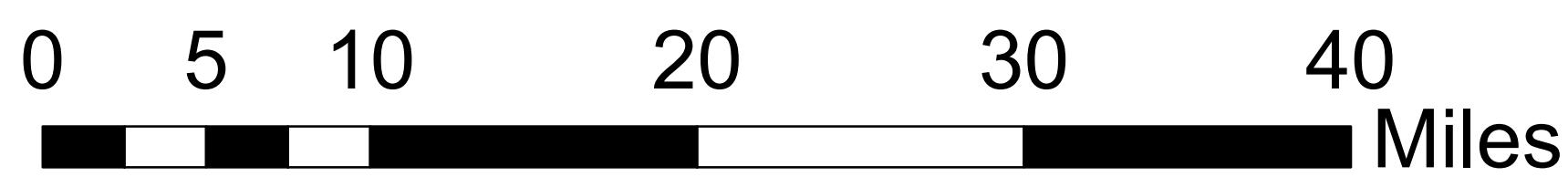
A successful application for Resilient NJ will include a partnership with an organization that demonstrates its capacity and experience to represent individuals or families that possess some of the characteristics listed above within the region identified through the application. Applicants are strongly encouraged to include more than 1 organization in the team. Any 501(c)3 organization that provides social or cultural services to these populations will qualify. Examples of types of organizations that may be effective include, but are in no way limited to:

- Community development organizations
- Local advocacy or citizen groups
- Children advocacy organizations
- Shelters and transitional housing organizations
- Food banks and food pantries
- Local disaster relief organizations
- Spiritual and cultural institutions/organizations
- Housing advocacy organizations
- Veteran organizations
- Disability rights and support organizations

LMI HUD Block Groups

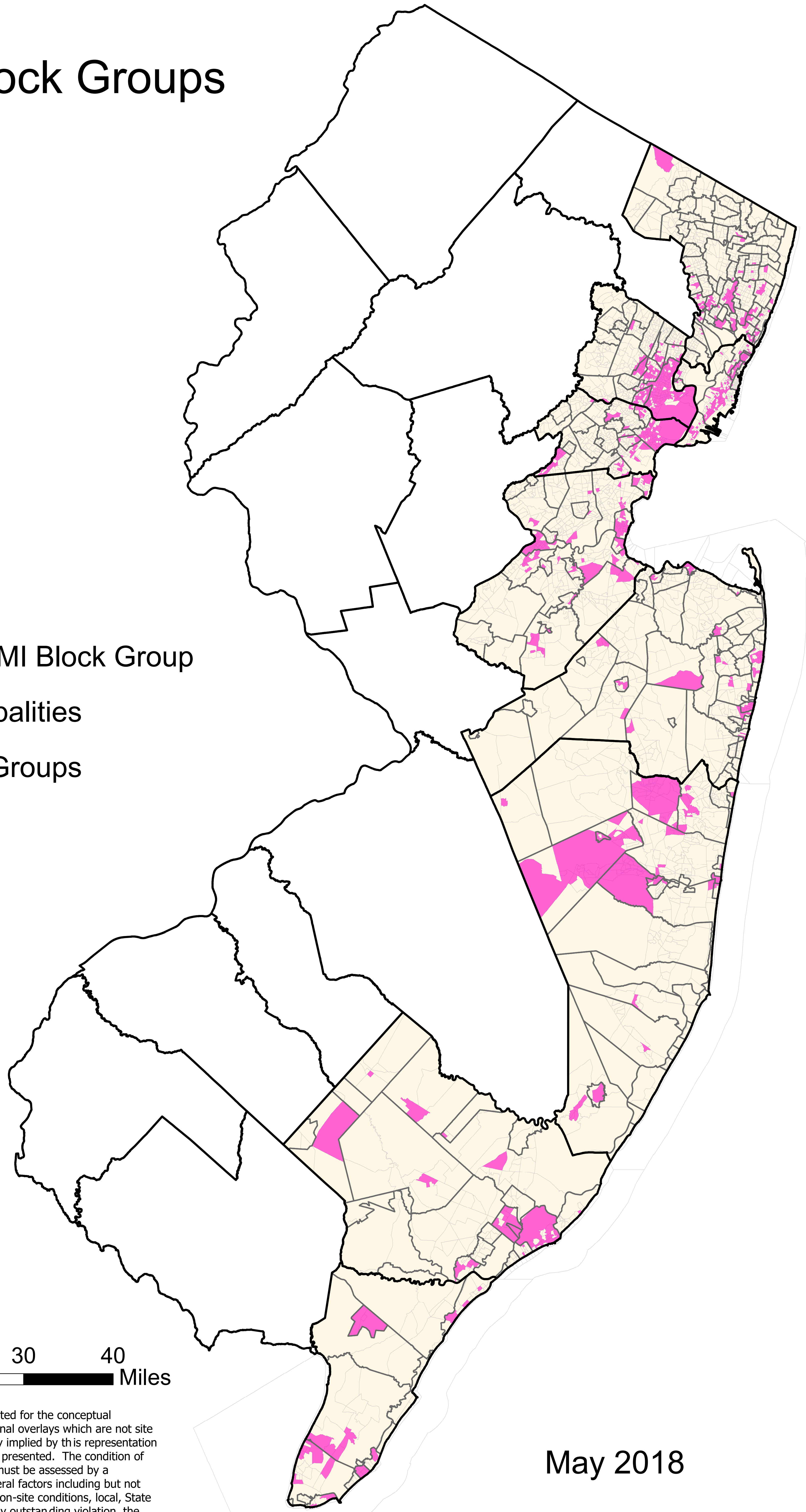


-  HUD LMI Block Group
-  Municipalities
-  Block Groups



The information depicted upon this map is presented for the conceptual development of a land use plan. It presents regional overlays which are not site specific. No representation is explicitly or implicitly implied by this representation as to the site-specific accuracy of the information presented. The condition of any area appearing suitable for an intended use must be assessed by a comprehensive due diligence investigation of several factors including but not limited to a Natural Resource Inventory, physical on-site conditions, local, State and Federal requirements, approvals, status of any outstanding violation, the past uses and possible residual contamination of a site. Refer to the source layer metadata for detail descriptions of the data attribute and spatial extent limitations.

May 2018



Communities in New Jersey
that contain at least 1 block group
that qualifies as LMI under HUD definition

Municipality	County
ATLANTIC CITY	ATLANTIC
BRIGANTINE CITY	ATLANTIC
BUENA VISTA TWP	ATLANTIC
EGG HARBOR CITY	ATLANTIC
EGG HARBOR TWP	ATLANTIC
GALLOWAY TWP	ATLANTIC
HAMILTON TWP	ATLANTIC
HAMMONTON TOWN	ATLANTIC
MULLICA TWP	ATLANTIC
PLEASANTVILLE CITY	ATLANTIC
SOMERS POINT CITY	ATLANTIC
VENTNOR CITY	ATLANTIC
BERGENFIELD BORO	BERGEN
CLIFFSIDE PARK BORO	BERGEN
DUMONT BORO	BERGEN
ELMWOOD PARK BORO	BERGEN
EMERSON BORO	BERGEN
ENGLEWOOD CITY	BERGEN
ENGLEWOOD CLIFFS BORO	BERGEN
FAIR LAWN BORO	BERGEN
FAIRVIEW BORO	BERGEN
FORT LEE BORO	BERGEN
GARFIELD CITY	BERGEN
HACKENSACK CITY	BERGEN
HASBROUCK HEIGHTS BORO	BERGEN
LEONIA BORO	BERGEN
LITTLE FERRY BORO	BERGEN
LODI BORO	BERGEN
MAHWAH TWP	BERGEN
MOONACHIE BORO	BERGEN
NEW MILFORD BORO	BERGEN
PALISADES PARK BORO	BERGEN
RIDGEFIELD BORO	BERGEN

RIDGEFIELD PARK VILLAGE	BERGEN
RIVER EDGE BORO	BERGEN
RUTHERFORD BORO	BERGEN
TEANECK TWP	BERGEN
Municipality	County
TENAFLY BORO	BERGEN
WALLINGTON BORO	BERGEN
WESTWOOD BORO	BERGEN
CAPE MAY CITY	CAPE MAY
LOWER TWP	CAPE MAY
MIDDLE TWP	CAPE MAY
NORTH WILDWOOD CITY	CAPE MAY
OCEAN CITY	CAPE MAY
WILDWOOD CITY	CAPE MAY
WOODBINE BORO	CAPE MAY
BELLEVILLE TWP	ESSEX
BLOOMFIELD TWP	ESSEX
CITY OF ORANGE TWP	ESSEX
EAST ORANGE CITY	ESSEX
IRVINGTON TWP	ESSEX
MILLBURN TWP	ESSEX
MONTCLAIR TWP	ESSEX
NEWARK CITY	ESSEX
NUTLEY TWP	ESSEX
VERONA TWP	ESSEX
WEST ORANGE TWP	ESSEX
BAYONNE CITY	HUDSON
EAST NEWARK BORO	HUDSON
GUTTENBERG TOWN	HUDSON
HARRISON TOWN	HUDSON
HOBOKEN CITY	HUDSON
JERSEY CITY	HUDSON
KEARNY TOWN	HUDSON
NORTH BERGEN TWP	HUDSON
SECAUCUS TOWN	HUDSON

UNION CITY	HUDSON
WEEHAWKEN TWP	HUDSON
WEST NEW YORK TOWN	HUDSON
CARTERET BORO	MIDDLESEX
EAST BRUNSWICK TWP	MIDDLESEX
EDISON TWP	MIDDLESEX
HIGHLAND PARK BORO	MIDDLESEX
JAMESBURG BORO	MIDDLESEX
MILLTOWN BORO	MIDDLESEX
MONROE TWP	MIDDLESEX
NEW BRUNSWICK CITY	MIDDLESEX
NORTH BRUNSWICK TWP	MIDDLESEX
OLD BRIDGE TWP	MIDDLESEX
PERTH AMBOY CITY	MIDDLESEX
PISCATAWAY TWP	MIDDLESEX
SAYREVILLE BORO	MIDDLESEX
SOUTH AMBOY CITY	MIDDLESEX
SOUTH RIVER BORO	MIDDLESEX
SPOTSWOOD BORO	MIDDLESEX
WOODBRIIDGE TWP	MIDDLESEX
ASBURY PARK CITY	MONMOUTH
ATLANTIC HIGHLANDS BORO	MONMOUTH
BELMAR BORO	MONMOUTH
BRADLEY BEACH BORO	MONMOUTH
COLTS NECK TWP	MONMOUTH
EATONTOWN BORO	MONMOUTH
FREEHOLD BORO	MONMOUTH
FREEHOLD TWP	MONMOUTH
HOWELL TWP	MONMOUTH
KEANSBURG BORO	MONMOUTH
KEYPORT BORO	MONMOUTH
LONG BRANCH CITY	MONMOUTH

MANALAPAN TWP	MONMOUTH
NEPTUNE TWP	MONMOUTH
OCEAN TWP	MONMOUTH
RED BANK BORO	MONMOUTH
BARNEGAT TWP	OCEAN
BEACHWOOD BORO	OCEAN
BERKELEY TWP	OCEAN
BRICK TWP	OCEAN
LAKEHURST BORO	OCEAN
LAKEWOOD TWP	OCEAN
LAVALLETTE BORO	OCEAN
LITTLE EGG HARBOR TWP	OCEAN
LONG BEACH TWP	OCEAN
MANCHESTER TWP	OCEAN
PLUMSTED TWP	OCEAN
POINT PLEASANT BEACH BORO	OCEAN
SEASIDE HEIGHTS BORO	OCEAN
SEASIDE PARK BORO	OCEAN
SOUTH TOMS RIVER BORO	OCEAN
STAFFORD TWP	OCEAN
TOMS RIVER TWP	OCEAN
TUCKERTON BORO	OCEAN
ELIZABETH CITY	UNION
HILLSIDE TWP	UNION
LINDEN CITY	UNION
PLAINFIELD CITY	UNION
RAHWAY CITY	UNION
ROSELLE BORO	UNION
ROSELLE PARK BORO	UNION
SUMMIT CITY	UNION
UNION TWP	UNION

Appendix B: Duplication of Benefits Affidavit

STATE OF NEW JERSEY
DEPARTMENT OF ENVIRONMENTAL PROTECTION
COMMUNITY DEVELOPMENT BLOCK GRANT – NATIONAL DISASTER RECOVERY (CDBG-NDR)
RESILIENT NJ GRANT PROGRAM

DUPLICATION OF BENEFITS CERTIFICATION

APPLICANT NAME: _____

PROJECT NAME: RESILIENT NJ GRANT PROGRAM

Authorizing Official or Representative certifies that CDBG-NDR funded activities will comply with all regulations regarding Duplication of Benefits as defined by Section 312 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act at 42 U.S.C. 5155, 24 CFR 570 and Federal Register Notice 76 FR 71060.

Federal law prohibits any person, business concern, or other entity from receiving federal funds deemed duplicative from any other program or any other source where the assistance amount exceeds the need for a particular recovery purpose.

List amount and source for ALL Federal and/or State financial assistance received for disaster recovery or resiliency planning projects:

SOURCE OF FUNDING	DESCRIPTION OF PROJECT	AMOUNT

(Use additional pages if needed.)

TOTAL COST: \$ _____

CERTIFICATION

I, _____, hereby represent and state that the foregoing information, and all information submitted for the purpose of applying for Community Development Block Grant- National Disaster Recovery funds (CDBG-NDR), is true and complete. I acknowledge that the New Jersey Department of Environmental Protection (DEP) is relying on said information and thereby acknowledge that the local government unit is under a continuing obligation, from the date of this Certification through the completion of the Project(s), to notify DEP in writing, of any changes to the information contained in this certification and in the application. Under penalty of perjury, I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I recognize that I am subject to criminal

prosecution under the law, and disqualification from future participation awards of CDBG-NDR funds in New Jersey.

By: _____

Signature - Authorizing Official (or Representative)

Print Name

Title

Date

Appendix C: Budget Template

The following pages provide the budget template for the Resilient NJ Regional Team Grant application, an .xls workbook can be downloaded directly from the Resilient NJ website:

www.nj.gov/dep/oclup/resilientnj/

Appendix D: Letters of Commitment

Attached are sample letters of commitment that can be used for submission for the Resilient NJ Regional Team Grant application. Microsoft word files of these sample letters are available for download on the Resilient NJ website: www.nj.gov/dep/oclup/resilientnj/.

MUNICIPALITY LETTERHEAD

Date: _____

Nick Angarone
New Jersey Department of Environmental Protection
Coastal Management Program
Office of Coastal and Land Use Planning
P.O. Box 420 Mail Code 401-0420
Trenton, NJ 08625-0420

Subject: Resilient NJ Grant Program Opportunity -
Authorization and Letter of Commitment to Participate - [Municipality Name]

Dear Mr. Angarone:

Per the requirements of the Notice of Fund Availability (NOFA) published in the NJ Register on May 21, 2018, [Municipality Name] is committed to participating in the Resilient NJ Planning Grant Program to undergo a comprehensive planning approach to identify and address vulnerabilities to increased flood risk, protection of environmental resources, and promotion of sustainable/smart growth development. By way of this letter, [Municipality Name] agrees to the following:

- Fulfill the requirements of the NOFA as the Prime, which is the single entity representing the region. The Prime is considered the applicant and is responsible for meeting the requirements of the grant agreement. In addition to participating in Program meetings and activities, the Prime will be responsible for:
 - Coordinating regional team members, ensuring participation at meetings and events;
 - Collecting and submitting documentation for reimbursement on at least a quarterly basis;
 - Grant management through SIROMS;
 - Distributing reimbursement funds to regional participants;
 - Submitting monthly progress reports for the region;
 - Maintaining the appropriate records for the Program and making them available to state and federal officials for auditing purposes;
- Provide leadership and guidance for the regional team;
- Provide data and information as requested;
- Provide meeting support, space, and resources as needed.

Sincerely,

(Signature & Title of Responsible Party)

(Print name)

MUNICIPALITY LETTERHEAD

Date: _____

Nick Angarone
New Jersey Department of Environmental Protection
Coastal Management Program
Office of Coastal and Land Use Planning
P.O. Box 420 Mail Code 401-0420
Trenton, NJ 08625-0420

Subject: Resilient NJ Grant Program Opportunity -
Authorization and Letter of Intent to Participate - [Municipality Name]

Dear Mr. Angarone:

Per the requirements of the Notice of Fund Availability (NOFA) published in the NJ Register on May 21, 2018, [Municipality Name] is committed to participating in the Resilient NJ Planning Grant Program to undergo a comprehensive planning approach to identify and address vulnerabilities to increased flood risk, protection of environmental resources, and promotion of sustainable/smart growth development. By way of this letter, [Municipality Name] agrees to the following:

- Fulfill the requirements of the NOFA as a Regional Team member by:
 1. Supporting the Regional Team Prime in their role as the single entity representing the region and who is responsible for coordinating the activities of each team member to complete the regional action plan
 2. Actively participating in Program meetings and activities;
 3. Providing review and feedback on draft products and final deliverables
 4. Submit to the Regional Team Prime timesheets, receipts, and other documents necessary to support requests for reimbursement when requested, on a monthly basis
- Attendance at all meetings
- Engage and participate in outreach efforts
- Provide data and information as requested
- Identify potential resilience projects and initiatives
- Provide meeting support, space, and resources

Sincerely,

(Signature & Title of Responsible Party)

(Print name)

ORGANIZATION LETTERHEAD

Date: _____

Nick Angarone
New Jersey Department of Environmental Protection
Coastal Management Program
Office of Coastal and Land Use Planning
P.O. Box 420 Mail Code 401-0420
Trenton, NJ 08625-0420

Subject: Resilient NJ Planning Grant Program Opportunity -
Authorization and Letter of Commitment to Participate - [Organization Name]

Dear Mr. Angarone:

Per the requirements of the Notice of Fund Availability (NOFA) published in the NJ Register on May 21, 2018, the Organization Name, is committed to participating in the Resilient NJ Planning Grants Program to undergo a comprehensive planning approach to identify and address vulnerabilities to increased flood risk, protection of environmental resources, and promotion of sustainable/smart growth development. By way of this letter, the Organization Name, agrees to the following:

- Assist in the identification and engagement of underrepresented community members or socially vulnerable population(s) who may not typically participate in a planning process;
- Help these community members understand the process, the importance of their participation, and how decisions emanating from the process may impact them;
- Fulfill the requirements of the NOFA as Community Based Organization (CBO) and team member by:
 1. Supporting the Regional Team Prime in their role as the single entity representing the region and who is responsible for coordinating the activities of each team member to complete the regional action plan;
 2. Actively participating in Program meetings and activities;
 3. Providing review and feedback on draft products and final deliverables;

4. Submit to the Regional Team Prime timesheets, receipts, and other documents necessary to support requests for reimbursement when requested, on a monthly basis;
 5. Provide review and feedback on interim and final deliverables;
- Attend all meetings;
 - Provide data and information as requested;
 - Identify potential resilience projects and initiatives;
 - Coordinate and communicate with the Regional Team Prime and other team members.

Sincerely,

(Signature & Title of Responsible Party)

(Print name)